









CANDIDATES PRIVACY POLICY PURSUANT TO ARTICLES 13 AND 14 OF EU REGULATION 2016/679 (GENERAL DATA PROTECTION REGULATION – "GDPR")





	IDENTITY OF THE DATA CONTROLLER	MUNDYS SpA (hereinafter " Mundys " or " Data Controller "), with its registered office at Piazza San Silvestro 8, 00187 Rome			
	DATA CONTROLLER'S CONTACT DATA	<ul style="list-style-type: none"> Email: privacy@mundys.com Address: Piazza San Silvestro 8, 00187 Rome. 			
	PERSONAL DATA COLLECTED	<ul style="list-style-type: none"> Identification and/or contact data (e.g., first name, last name, gender, phone/mobile number, e-mail address, home address, residential address, and similar); Data related to professional life (e.g., data relating to severance pay (TFR), professional role, salary, educational qualifications, and data regarding enrollment in training courses/universities/schools/certifications, enrollment in professional registers, and similar); Special categories of data (e.g., data relating to states of disability/invalidity); Judicial data (e.g., substitute self-declaration of pending charges); Any other types of data contained within the CV voluntarily provided by the candidate (e.g., marital status, data relating to private life, place and date of birth, Tax Code, VAT number for freelancers/sole proprietorships, identity documents). <p>Personal data will be collected from the data subject through the CV and/or from other sources via different channels (e.g., social platforms, recruitment companies, self-certifications, electronic communications, access to the application portal set up on the internet, postal mail, e-mail, dedicated events such as "career days," etc.).</p>			
	PURPOSE OF PROCESSING		LEGAL BASIS OF PROCESSING		PERSONAL DATA STORAGE TIMES
1.	Select and evaluate candidates (including for traineeship and internship projects)	Contract implementation / Pre-contractual measures		Twelve (12) months from the date of receipt/collection or conclusion of the selection process.	

2.	Any checks and controls to assess the suitability of the application (e.g. integrity/professionalism requirements; anti-corruption checks).	Legitimate interest	The data required for verification will be immediately deleted once the selection process is over, if the application is unsuccessful.
3.	Send notifications regarding future vacancies.	Consent	Twelve (12) months from the date consent was given or until its withdrawal, whichever is earlier.
4.	Personal data shared with other Group companies.		
	HOW DATA IS PROCESSED AND SECURITY MEASURES	<p>Data may be processed by technological and/or paper methods and through suitable IT tools (e.g. software, hardware, applications, etc.). In this regard, Mundys has controls and procedures in place to ensure the confidentiality of your data, and is constantly committed to adopting, pursuant to art. 32 of the GDPR, specific technological and organisational measures to protect data against the risk of loss, unlawful or incorrect use and unauthorised access.</p> <p>If an application is submitted online, via the portal on the Company's website, the data marked with an asterisk (*) must be provided for the application to be taken into account in the recruitment and selection process. Failure to provide these data prevents this process from taking place and, consequently, the application cannot be taken into consideration.</p>	
	RECIPIENTS AND CATEGORIES OF RECIPIENT OF PERSONAL DATA	<p>In order to pursue the stated purposes of processing, personal data may be transferred to various entities, including:</p> <ul style="list-style-type: none"> the Data Controller's employees and collaborators, in their capacity as authorised data processors; third parties contractually bound to the Data Controller, who in certain cases will act as data processors (e.g., IT service providers etc.) or autonomous data controllers (e.g. recruitment firms); judicial authorities and/or public bodies, at their express request and/or under the law, during investigations and checks in their capacity as autonomous data controllers; Other Group companies. <p>A full list of recipients of Data Subjects' Personal Data, including further details on the location of such recipients, is kept at the Data Controller's head office and may be consulted on request.</p>	
	TRANSFER OF PERSONAL DATA	<p>Your personal data will essentially be processed within the European Union. In the event that it is necessary to transfer your data to third parties located outside the European Economic Area (EEA) for specific processing management purposes, such transfer will only take place where the European Commission has confirmed an appropriate level of data protection in the third country or where there are adequate data protection safeguards in place (e.g., EU standard contractual clauses for the transfer of data to third countries).</p>	

Mundys SpA

Registered Office, Piazza di San Silvestro 8, 00187 ROME; Management and Administrative Offices, Piazza A. Diaz 2, 20123 MILAN. Capitale Sociale € 825.783.990,00 i.v., Codice Fiscale, P. IVA e iscrizione al Registro delle Imprese di Roma n. 03731380261 Iscrizione al R.E.A. n. 1023691.
mundys@pec.mundys.it www.mundys.com Tel. 02.78.62.50.40

Ultimo aggiornamento: 08/04/2026

	<p>DATA SUBJECT RIGHTS</p>	<p>With regard to the Data Controller, Data Subjects may at any time exercise their rights as provided for in Articles 15 <i>et seq.</i> of the GDPR, in relation to the processing of their personal data, such as, for example, right of access, correction, deletion, restriction of and opposition to processing by sending an email request to privacy@mundys.com.</p>
	<p>RIGHT TO LODGE A COMPLAINT WITH THE DATA PROTECTION AUTHORITY</p>	<p>If you believe that your personal data have been processed unlawfully, you have the right to lodge a complaint with the Italian Data Protection Authority (https://www.garanteprivacy.it/).</p>
	<p>PROVISION OF PERSONAL DATA</p>	<ul style="list-style-type: none"> • With regard to purposes 1 and 2, the provision of data is obligatory. Any refusal will make it impossible for the Data Controller to initiate or continue the selection process • With regard to purposes 3 and 4, data processing may only take place after the person concerned has given explicit consent. Such consent is optional and failure to grant it will not prevent the person concerned from continuing the selection process. The person concerned may withdraw consent at any time, without affecting the legitimacy of the processing the Data Controller has carried out until such moment.
	<p>AUTOMATED DECISION-MAKING PROCESS</p>	<p>Personal data collected will not be subject to an automated decision-making process.</p>

DECLARATION THAT YOU HAVE READ THE PRIVACY POLICY

I, the undersigned _____ hereby declare that I have read and understood this **privacy policy issued pursuant to Regulation (EU) 2016/679**.

I hereby further declare that:

I CONSENT **DO NOT CONSENT**

To receiving communications about future positions at Mundys via contacts provided in my CV or during the interview (see purpose 3).

I CONSENT **DO NOT CONSENT**

To the sharing of my CV and related personal data with other Group companies (see purpose 4).

PLACE and DATE

Candidate's signature